

2016-2017 TGIF Nights' Policies

PURPOSE

TGIF (Teens, Games, Infinite Fun) Nights offer a place for middle school students to enjoy social and recreational activities on select Friday nights during the school year.

LOCATION

TGIF Nights take place in the cafeteria and gyms at the Pollard Middle School on Harris Avenue. **Pick up and drop off are at the back of the school off of Bradford Street.** Special events may have a different location that is announced in advance.

HOURS

TGIF Nights are held from 7:00 PM – 10:00 PM on some Friday nights during the school year. Special events may have different hours that are announced in advance.

FEE

The pre-registration fee is \$10 per person. Pre-registration will end the Thursday before the event at 5:00pm. If the minimum number of pre-registrations is not met, the event will be canceled. At the door the night of the event, the registration fee is \$15.

PARTICIPANTS

TGIF Nights are open to **middle school students** (6th, 7th, and 8th graders) **who reside in or attend public or private school in Needham.** **Parents must read and agree** to the TGIF Policies at time of registration.

DRESS

School dress is appropriate for most events. Some events may have a special attire and it will be announced in advance.

EVENTS AND ACTIVITIES

Recreational activities in the cafeteria may include board games, card games, and other games. Events in the gyms may include dancing, DJ run games, or sports such as dodge ball, soccer, basketball, or gaga.

REFRESHMENTS

Simple refreshments are available and included in the admission price.

ARRIVAL PROCEDURES

1. Participants must check in at the front table upon arrival to receive a wrist band.
2. Participants must have registered for the event or must register in person to stay at the event.
3. No admittance after 9 PM will be allowed unless prior approval by the Park and Recreation staff.

DEPARTURE PROCEDURES

1. The safety of the students is our highest priority. All students must arrive and depart from the cafeteria/gym doors. Pick up is in the driveway/parking lot at the back of the school off Bradford Street. We recommend carpooling.
2. Anyone who wishes to leave TGIF Nights before closing must remain in the building until his/her ride arrives.
3. Parents must come into the school to pick up students who are leaving early.
4. Once a participant leaves, they are not able to return to the event.
5. If an emergency prevents parents from arriving for pick up by 10 PM, the parents should call the Needham Police Department and ask them to contact the officer on duty at the event. Any student not picked up by 10:30 PM will be escorted by the police detail to the police station to be picked up there.

CONDUCT

1. Participants who attend TGIF Nights are expected to conduct themselves in an orderly manner and abide by all school rules.
2. Respect must be shown to all staff and participants at the event.
3. Bullying and/or disruptive behavior is not tolerated.
4. Cell phones are permitted, however, we discourage picture taking.
5. Participants must stay in designated areas only. Participants will not be allowed to loiter outside.
6. Gambling and possession or use of drugs or alcoholic beverages will not be allowed on or about the facility. Smoking is not permitted in or about the facility. Needham Public School policies regarding smoking and substance abuse will be in effect during TGIF Night events. Failure to abide by the rules of TGIF Nights will result in notification of the offender's parents, and further action will be considered if inappropriate behavior continues.

I have read the policies of TGIF Nights and do agree to abide by them. Failure to abide by these rules may result in suspension from future TGIF Night activities.

Participant's Name _____ **Participant's Signature** _____
(Please Print)

I have read the policies of TGIF Nights and hereby waive and release any and all rights and claims of injury my child may sustain against the Town of Needham and Park and Recreation Staff.

Parent's Name _____ **Parent's Signature** _____
(Please Print)

____ **YES** for group photo releases (Needham Times, Hometown Weekly, HR/Pollard Info, Park and Recreation)

____ **NO** photos may be taken of my child.



TGIF Nights' 2016-2017 Registration Form

Please PRINT CLEARLY!

Participant's Name: _____ Birthday: _____

School: _____ Grade: _____

Home Address: _____
Number and Street Town State/Zip

Home #: _____ Parent's Cell# _____

Email: _____

Allergies or Medical Concerns: _____

Do you have an Epi-Pen with you? ____ Yes ____ No

Parents' Names: _____

Emergency Contact: _____ Phone: _____

Which TGIF Nights will you be attending?

____ October 14 (7th & 8th grade ONLY!)

____ November 4 (6th grade ONLY!)

____ December 9 (7th & 8th grade ONLY!)

Fees:

____ Pre-registration \$10

____ Cash ____ Card ____ Check (made out to Town of Needham)

____ Day of Event \$15

____ Cash ____ Check (made out to Town of Needham)

